# Minutes of the November 2019 Inter-Sessional Meeting of VTS Working Group 2

**Date:** November 15, 2019 to November 17, 2017

**Participants:**

* Takuya Fukuda (Tokyo Keiki Inc, Japan)
* Michelle De Voy (Hensholdt,UK)
* Jens-Christian Pedersen (Terma, Denmark)
* Annette Svendsen (Terma, Denmark)
* Michael Eriksen (Terma, Denmark)
* Espen Garder (Kongsberg Norcontrol, Norway)
* Pierre Mingot (CEREMA, France)
* Richard Aase (Norwegian Coastal Administration, Norway)

**By correspondence:**

* Hans Verra (Port of Rotterdam, Netherlands)
* Robert Townsend (Maritime & Coastal Agency, UK)

# Agenda

|  |  |  |  |
| --- | --- | --- | --- |
| **Day** | **Topic** | **Start** | **End** |
| **Tuesday** | Administrative/ setting the scene | 09:00 | 09:45 |
|  | Initial discussion | 10:00 | 12:00 |
|  | Lunch | 12:00 | 13:00 |
|  | Example of SAT | 13:00 | 17:00 |
| **Day** | | | |
| **Wednesday** | Work on document | 09:00 | 17:00 |
| **Thursday** | Work on document | 09:00 | 13:00 |
|  | Wrap up | 14:00 | 15:00 |
|  | End of intersessional | 15:00 |  |

# General

The meeting was held at Terma, in their new meeting facilities in Aarhus. It was a good attendance with varied background, to allow a fruitful discussion on the topic Acceptance of a VTS System, and get the draft document into a shape to allow for finishing work at VTS48.

We started on Tuesday to setting the scene and do some initial discussions, after lunch Terma took us to a test facility and showed an example of how they could perform a SAT; the demonstration provided good inputs to the process to be described in the Guideline.

At the end of each day, an update was sent to Hans Verra and Robert Townsend, and their comments were discussed the following day.

At the end of the inter-sessional the document had reached a “near finished” state, and will be sent to VTS 48 with the intention of being approved by the Committee this session